

# AGENDA

**Sister Annata Brockman**  
**School Advisory Council**  
**Monday, Dec 2, 2019 @ 6:30pm**  
**Room 144**

**Treaty Six Acknowledgement**

We acknowledge that we are on the traditional land of Treaty 6 and home of the Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked this territory for centuries, a place that has welcomed many peoples from around the world to make their home here.

We, at Edmonton Catholic Schools, commit to restoring and honouring the Truth and Reconciliation calls to action; we strongly believe that truth must be acknowledged to move forward to reconciliation. Together we call upon all our collective communities to build a stronger understanding of all people who dwell on this land we call home

|                 |                                |                |
|-----------------|--------------------------------|----------------|
| 6:30pm – 6:35pm | 1.0 Introduction               |                |
|                 | -Prayer                        | Denis Gauthier |
| 6:35pm – 7:00pm | 1.1 Adopt Sept Council Minutes | Chuck Smit     |
|                 | 1.2 Administration Reports     | Denis Gauthier |
| 7:00pm – 7:15pm | 2.0 Other Business/Questions   | Chuck Smit     |

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**School Advisory Society**  
**Monday, Dec 2, 2019 @ 7:00pm**  
**Room 144**

|                 |                                |            |
|-----------------|--------------------------------|------------|
| 7:15pm – 7:20pm | 1.0 Adopt Sept Society Minutes | Chuck Smit |
|                 | 1.1 Dreams for Kids follow up  | Chuck Smit |
|                 | 1.2 Treasurer's Report         | Brad Abel  |
|                 | 1.3 Fundraising                | Chuck Smit |
| 7:20pm – 7:30pm | 2.0 Other Business/Questions   | Chuck Smit |
|                 | 2.1 Next meeting Mar. 2, 2019  |            |

Contact - [chuck.smit@telus.net](mailto:chuck.smit@telus.net)

# Sister Annata Brockman School Advisory Society

## Statement of Revenues & Expenses

October 1, 2018

to

September 30, 2019

### General Account

1301344

#### Deposits:

|                            |                    |               |
|----------------------------|--------------------|---------------|
| Interest Deposit           | \$1,404.93         |               |
| Donations/Bank Correction  | \$46.97            |               |
| Bounced Cheques            | \$609.26           |               |
| Fundraising General        | \$6,500.89         |               |
| Sausage & Pizza            | \$13,071.00        |               |
| Little Ceasars Pizza (BP)  | \$0.00             |               |
| Fudge (Phils)              | \$0.00             |               |
| Family Dance               | \$3,824.46         |               |
| Gift Card (Fundscript)     | \$44,562.46        |               |
| Hot Lunch (Healthy Hunger) | \$2,076.76         |               |
| Movie Night                | \$0.00             |               |
| Ski Club                   | \$8,857.00         |               |
| Spirit Wear Sales          | \$257.21           |               |
| Welcome Back BBQ           | \$0.00             |               |
| Write On Stationary        | \$1,414.46         |               |
| Art Cards by Kids          | \$1,650.28         |               |
| <b>TOTAL</b>               | <b>\$84,275.68</b> | <b>\$0.00</b> |

#### Expenses:

|                            |                    |                      |
|----------------------------|--------------------|----------------------|
| Service Charges            | \$103.70           |                      |
| Bounced Cheques            | \$595.00           |                      |
| Print Services (General)   | \$0.00             |                      |
| Fundraising General        | \$5,411.90         | \$223.44 credit w/SA |
| Bibles for Grade 4         | \$1,927.80         |                      |
| Sausage & Pizza            | \$9,948.55         |                      |
| Little Ceasars Pizza       | \$0.00             |                      |
| Coupon Books (Admazing)    | \$0.00             |                      |
| Family Dance               | \$46.65            |                      |
| Gift Card (FundScript)     | \$42,816.25        |                      |
| Hearts and Flowers Fund    | \$859.88           |                      |
| Grade 9 Grad               | \$2,000.00         |                      |
| Hot Lunch (Healthy Hunger) | \$1,568.69         |                      |
| Ice Rink                   | \$606.21           |                      |
| Movie Night                | \$0.00             |                      |
| School Uniforms            | \$409.50           |                      |
| Ski Club                   | \$7,706.41         |                      |
| Art Cards by Kids          | \$87.81            |                      |
| Spirit Wear Sales          | \$0.00             |                      |
| Student Activities Fund    | \$4,000.00         |                      |
| <b>TOTAL</b>               | <b>\$78,088.35</b> | <b>\$0.00</b>        |

Brad Abel (Treasurer)

Date

# Sister Annata Brockman School Advisory Society

## Statement of Revenues & Expenses

October 1, 2018

to

September 30, 2019

### Casino Account

1301404

#### Deposits:

|                  |                    |
|------------------|--------------------|
| Interest Deposit | \$724.73           |
| Casino Deposit   | \$79,469.19        |
| <b>TOTAL</b>     | <b>\$80,193.92</b> |

#### Expenses:

|                    |                    |
|--------------------|--------------------|
| Service Charges    | \$24.00            |
| Uniforms           | \$3,367.98         |
| Casino Night Costs | \$2,426.00         |
| Chromebooks        | \$30,182.00        |
| Busses             | \$223.44           |
| Boogie Boards      | \$0.00             |
| Banner             | \$304.50           |
| <b>TOTAL</b>       | <b>\$36,527.92</b> |

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Brad Abel (Treasurer)

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Date

# Sister Annata Brockman School Advisory Society

## Balance Sheet

**September 30, 2019**

### Assets

#### Current Assets

|                                 |                     |
|---------------------------------|---------------------|
| Cash - Manulife General Account | \$99,014.79         |
| Cash - Manulife Casino Account  | \$46,230.90         |
| <b>TOTAL CURRENT ASSETS</b>     | <b>\$145,245.69</b> |

#### Fixed Assets

|                           |               |
|---------------------------|---------------|
| Fixed Assets              | \$0.00        |
| <b>TOTAL FIXED ASSETS</b> | <b>\$0.00</b> |

|                     |                     |
|---------------------|---------------------|
| <b>Total Assets</b> | <b>\$145,245.69</b> |
|---------------------|---------------------|

### Liabilities & Shareholder's Equity

#### Liabilities

|                          |               |
|--------------------------|---------------|
| Current Liabilities      | \$0.00        |
| Long Term Liabilities    | \$0.00        |
| <b>TOTAL LIABILITIES</b> | <b>\$0.00</b> |

#### Shareholder's Equity

|                                   |               |
|-----------------------------------|---------------|
| Shareholder's Equity              | \$0.00        |
| <b>TOTAL SHAREHOLDER'S EQUITY</b> | <b>\$0.00</b> |

|                                                     |               |
|-----------------------------------------------------|---------------|
| <b>Total Liabilities &amp; Shareholder's Equity</b> | <b>\$0.00</b> |
|-----------------------------------------------------|---------------|

\_\_\_\_\_  
Brad Abel (Treasurer)

\_\_\_\_\_  
Date

I, \_\_\_\_\_, confirm that I have audited the financial statement for Sister Annata Brockman School Advisory Society for the year ending September 30, 20 \_\_\_\_ .

\_\_\_\_\_  
(Auditor's Name)

\_\_\_\_\_  
Date

Sister Annata Brockman School Advisory Society  
Fundraising Successes

September 30, 2019

As of:

\* Note: Numbers below may include income/expenses not confirmed on bank statement as of yet

|                                                                         | 2011/12                                                | 2013/2014                                     | 2014/15                                           | 2015/16                                         | 2016/17                                         | 2017/18                                         | 2018/19                                         | Margin                                          | Done               |
|-------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|--------------------|
| Hot Lunch                                                               | Revenues<br>Expenses<br><b>TOTAL HOT LUNCH</b>         | \$13,161.46<br>-\$13,141.73<br><b>\$19.73</b> | \$17,858.22<br>-\$16,170.77<br><b>\$1,687.45</b>  | \$16,696.15<br>\$14,966.95<br><b>\$1,729.20</b> | \$2,693.12<br>\$1,325.92<br><b>\$1,367.20</b>   | \$2,031.19<br>\$1,720.23<br><b>\$310.96</b>     | \$2,681.78<br>\$511.11<br><b>\$2,170.67</b>     | \$2,076.76<br>\$1,568.69<br><b>\$508.07</b>     | 24%<br><br>Yes     |
| Family Dance                                                            | Revenues<br>Expenses<br><b>TOTAL FAMILY DANCE</b>      | \$1,419.90<br>-\$841.32<br><b>\$578.58</b>    | \$5,515.49<br>-\$824.00<br><b>\$4,691.49</b>      | ---<br>---<br>---                               | \$2,450.25<br>\$333.50<br><b>\$2,116.75</b>     | \$1,578.00<br>\$336.85<br><b>\$1,241.15</b>     | \$3,111.55<br>\$0.00<br><b>\$3,111.55</b>       | \$3,824.46<br>\$46.65<br><b>\$3,777.81</b>      | 99%<br><br>Yes     |
| Pizza & Sausage<br><small>Coolie &amp; Sausage (13/14 to 16/17)</small> | Revenues<br>Expenses<br><b>TOTAL SAUSAGE SALES</b>     |                                               | \$27,473.00<br>-\$16,863.64<br><b>\$10,609.36</b> | \$20,172.85<br>\$15,383.62<br><b>\$4,789.23</b> | \$20,722.10<br>\$16,005.04<br><b>\$4,717.06</b> | \$14,409.44<br>\$10,804.64<br><b>\$3,604.80</b> | \$10,715.00<br>\$8,092.80<br><b>\$2,622.20</b>  | \$13,071.00<br>\$9,948.55<br><b>\$3,122.45</b>  | 24%<br><br>Yes     |
| Ski Club                                                                | Revenues<br>Expenses<br><b>TOTAL SKI CLUB</b>          |                                               |                                                   | \$4,242.13<br>\$4,353.90<br><b>(\$111.77)</b>   | \$5,599.00<br>\$5,378.80<br><b>\$220.20</b>     | \$5,539.50<br>\$5,278.60<br><b>\$260.90</b>     | \$8,575.80<br>\$8,744.60<br><b>(\$168.80)</b>   | \$8,857.00<br>\$7,706.41<br><b>\$1,150.59</b>   | 13%<br><br>Yes     |
| Spirit Wear Sales                                                       | Revenues<br>Expenses<br><b>TOTAL SPIRIT WEAR SALES</b> |                                               |                                                   | \$17.50<br>\$0.00<br><b>\$17.50</b>             | \$6,282.00<br>\$6,746.15<br><b>(\$464.15)</b>   | \$1,363.25<br>\$1,541.62<br><b>(\$178.37)</b>   | \$1,150.00<br>\$0.00<br><b>\$1,150.00</b>       | \$257.21<br>\$0.00<br><b>\$257.21</b>           | 100%<br><br>No     |
| Staples Supplies<br>Write On Stationary                                 | Revenues<br>Expenses<br><b>TOTAL STAPLES</b>           |                                               |                                                   | \$1,255.00<br>\$0.00<br><b>\$1,255.00</b>       | \$1,480.00<br>\$0.00<br><b>\$1,480.00</b>       | \$2,017.26<br>\$0.00<br><b>\$2,017.26</b>       | \$4,002.18<br>\$0.00<br><b>\$4,002.18</b>       | \$1,414.46<br>\$0.00<br><b>\$1,414.46</b>       | 100%<br><br>Yes    |
| Gift Card Fundraiser                                                    | Revenues<br>Expenses<br><b>TOTAL GIFT CARD</b>         |                                               |                                                   |                                                 | \$23,175.00<br>\$21,321.00<br><b>\$1,854.00</b> | \$57,255.74<br>\$54,365.00<br><b>\$2,890.74</b> | \$48,463.10<br>\$46,210.00<br><b>\$2,253.10</b> | \$44,562.46<br>\$42,816.25<br><b>\$1,746.21</b> | 4%<br><br>Yes      |
| Welcome Back BBQ                                                        | Revenues<br>Expenses<br><b>TOTAL PRODUCE SHARE</b>     |                                               |                                                   |                                                 | \$987.40<br>\$0.00<br><b>\$987.40</b>           | \$1,452.20<br>\$0.00<br><b>\$1,452.20</b>       | \$0.00<br>\$0.00<br><b>\$0.00</b>               | \$0.00<br>\$0.00<br><b>\$0.00</b>               | #DIV/0!<br><br>Yes |
| Cards by Kids                                                           | Revenues<br>Expenses<br><b>TOTAL PRODUCE SHARE</b>     |                                               |                                                   |                                                 |                                                 |                                                 | \$1,650.28<br>\$87.81<br><b>\$1,562.47</b>      | 95%<br><br>Yes                                  |                    |

**\$13,539.27**

## General Account Quick Financials

|                                                      | Oct. 1, 2018        | Sep-19             | % Change           |                      |
|------------------------------------------------------|---------------------|--------------------|--------------------|----------------------|
| <b>General Account</b>                               | \$92,827.46         | \$99,014.79        | 7%                 |                      |
|                                                      | BI = Budget Item    |                    |                    |                      |
| <b>Budget Document</b>                               |                     |                    |                    |                      |
|                                                      | Sep-19              | Budget             | Actual             | Remaining            |
| <b>Revenue</b>                                       |                     | 100%               | 103%               |                      |
| Fundraising (see Fundraising Report for more detail) |                     | \$72,000.00        | \$82,214.52        | (\$10,214.52)        |
| Donations                                            |                     | \$50.00            | \$46.97            | \$3.03               |
| Interest                                             |                     | \$1,000.00         | \$1,404.93         | (\$404.93)           |
| Bounced Cheques                                      |                     | \$0.00             | \$609.26           | (\$609.26)           |
| <b>Total Revenue</b>                                 |                     | <b>\$73,050.00</b> | <b>\$84,275.68</b> | <b>(\$11,225.68)</b> |
| <b>Regular Expenses</b>                              | Approval            |                    |                    |                      |
| Bank Service Charges                                 |                     | \$50.00            | \$103.70           | (\$53.70)            |
| Bibles (Gr4)                                         | 2016 BI (year 3of3) | \$3,000.00         | \$1,927.80         | \$1,072.20           |
| Farewell (Gr9)                                       | 2016 BI (year 3of3) | \$2,000.00         | \$2,000.00         | \$0.00               |
| Team Uniforms (Gr7-9)                                | 2016 BI (year 3of3) | \$650.00           | \$409.50           | \$240.50             |
| Student Entertainment Activities (GrK-9)             | 2016 BI (year 3of3) | \$4,000.00         | \$4,000.00         | \$0.00               |
| <b>Total Regular Expenses</b>                        |                     | <b>\$9,700.00</b>  | <b>\$8,441.00</b>  | <b>\$1,259.00</b>    |
| <b>% of Revenue</b>                                  |                     | 13%                | 12%                |                      |
| <b>Other Expenses</b>                                | Approval            |                    |                    |                      |
| Fundraising (see Fundraising Report for more detail) |                     | \$60,000.00        | \$67,586.26        | (\$7,586.26)         |
| Donations (Gift Cards, Flowers, etc.)                | May 13, 2019        | \$500.00           | \$859.88           | (\$359.88)           |
| Skating Rink                                         | October 1, 2018     | \$1,500.00         | \$606.21           | \$893.79             |
| Bounced Cheques                                      |                     | \$0.00             | \$595.00           | (\$595.00)           |
| <b>Total Other Expenses</b>                          |                     | <b>\$62,000.00</b> | <b>\$69,647.35</b> | <b>(\$7,647.35)</b>  |
| <b>% of Revenue</b>                                  |                     | 85%                | 83%                |                      |
| <b>Total Expenses</b>                                |                     | <b>\$71,700.00</b> | <b>\$78,088.35</b> | <b>(\$6,388.35)</b>  |
| <b>Total Surplus (Loss)</b>                          |                     | <b>\$1,350.00</b>  | <b>\$6,187.33</b>  | <b>---</b>           |
| <b>% of Revenue</b>                                  |                     | <b>2%</b>          | <b>8%</b>          | <b>---</b>           |

## Casino Account Quick Financials

|                                 | Oct. 1, 2018        | Sep-19             | % Change           |                   |
|---------------------------------|---------------------|--------------------|--------------------|-------------------|
| Casino Account                  | \$2,564.90          | \$46,230.90        | 1702%              |                   |
|                                 | BI = Budget Item    |                    |                    |                   |
| <b>Budget Document</b>          |                     |                    |                    |                   |
|                                 | Sep-19              | Budget             | Actual             | Remaining         |
| <b>Revenue</b>                  |                     | 100%               | 100%               |                   |
| Casino Deposit                  |                     | \$80,000.00        | \$79,469.19        | \$530.81          |
| Interest                        |                     | \$150.00           | \$724.73           | (\$574.73)        |
| <b>Total Revenue</b>            |                     | <b>\$80,150.00</b> | <b>\$80,193.92</b> | <b>(\$43.92)</b>  |
| <b>Regular Expenses</b>         |                     |                    |                    |                   |
| Bank Service Charges            |                     | \$5.00             | \$24.00            | (\$19.00)         |
| Casino Night                    |                     | \$2,500.00         | \$2,426.00         | \$74.00           |
| <b>Total Regular Expenses</b>   |                     | <b>\$2,505.00</b>  | <b>\$2,450.00</b>  | <b>\$55.00</b>    |
| <b>% of Revenue</b>             |                     | <b>3%</b>          | <b>3%</b>          | <b>0%</b>         |
| <b>Other Expenses</b>           | Approval            |                    |                    |                   |
| Chromebooks/Powercarts          | May 13, 2019        | \$31,615.50        | \$30,182.00        | \$1,433.50        |
| Buses/Transportation (Run Wild) | May 13, 2019        | \$838.00           | \$223.44           |                   |
| Team Uniforms                   | 2016 BI (year 3of3) | \$3,350.00         | \$3,367.98         |                   |
| Banner                          | May 13, 2019        | \$300.00           | \$304.50           |                   |
| <b>Total Other Expenses</b>     |                     | <b>\$36,103.50</b> | <b>\$34,077.92</b> | <b>\$2,025.58</b> |
| <b>% of Revenue</b>             |                     | <b>45%</b>         | <b>42%</b>         |                   |
| <b>Total Expenses</b>           |                     | <b>\$38,608.50</b> | <b>\$36,527.92</b> | <b>\$2,080.58</b> |
| <b>Total Surplus (Loss)</b>     |                     | <b>\$41,541.50</b> | <b>\$43,666.00</b> | <b>---</b>        |
| <b>% of Revenue</b>             |                     | <b>51.8%</b>       | <b>54%</b>         | <b>---</b>        |